

Union County Historical Society  
“Exploring Union County’s Past to Inform the Present and Future”  
Board Meeting Minutes  
27 January 2020

Bruce Teeple called the meeting to order with Barb Franck, Mary Kay Harper, Louise Knight, Mike Molesevich, Eli Reiff, Kathy Swope, Bruce Teeple, and Matt Wagner participating, thus constituting a quorum to conduct business.

Phyllis Dyer, Jeff Reber, and Darren Rhyne were unable to participate.

Financial and Programming Administrator Dan Bower was also present.

Bruce introduced and welcomed Susan Chlebowski, who talked about her pilot program for a pre-school, nature-based education program at the DEW House, as outlined in her email to Board members. The tentative session dates are Tuesday mornings from the end of March to the middle of May. Barb and Susan agreed to have the Good Times 4-H group mentor these three to six-year-olds. On a motion by Eli and Matt, the group unanimously approved the proposal.

**Governance Update**

Louise reported that UCHS members have approved the new Articles of Incorporation and By-law. She will send the new Articles to the PA Corporation Bureau and file her final report in the UCHS office.

**Election of Officers**

On a motion by Barb and Louise, Bruce was nominated for President. Without objection, the motion passed.

On a motion by Barb and Mike, Kathy was nominated for Vice President. Without objection, the motion passed.

On a motion by Barb and Mike, Eli was nominated Secretary. Without objection, the motion passed.

On a motion by Kathy and Mike, Matt was nominated as Treasurer. Without objection, the motion passed.

**Goals**

2018: public relations, extending outreach & broadening appeal;

2019: re-writing governance documents;

2020: strategically improving our financial picture;

2021: preparing for a capital campaign

**Approval of December Minutes**

On a motion by Matt and Louise, the Board approved the minutes.

**Access to Bank Accounts and Safe Deposit Box**

The Board approved the following motions authorizing access to UCHS finances at Susquehanna Community Bank:

**Individuals granted access to the Safe Deposit Box are** (motion by Kathy & Barb)

Bruce Teeple, Board President

Eli Reiff, Board Secretary

Matt Wagner, Treasurer

**Individuals authorized to sign checks over \$1,000 are** (motion by Barb and Mike)

Matt Wagner, Treasurer, and any one of the following as co-signers:

Bruce Teeple, Board President

Kathy Swope, Board Vice President  
Eli Reiff, Board Secretary

**Individuals needing access to checking and Money Market account information are** (motion by Kathy and Barb)

Matt Wagner, Treasurer  
Bruce Teeple, Board President  
Kathy Swope, Board Vice President  
Eli Reiff, Board Secretary  
Barbara Franck, Board Member  
Mike Molesevich, Board Member

**Individuals needing access to Certificate of Deposit (CD) information are** (motion by Barb and Mary Kay)

Matt Wagner, Treasurer  
Bruce Teeple, Board President  
Kathy Swope, Board Vice President  
Barbara Franck, Board Member  
Mike Molesevich, Board Member

The Board also directed Bruce to open online accessibility and authorized **VIEW ONLY** online access to our accounts at Mifflinburg Bank and Trust to:

**Dan Bower**, Financial and Programming Coordinator (570)847-0704,  
[dab@unioncountyhistoricalsociety.org](mailto:dab@unioncountyhistoricalsociety.org); and  
**Bruce Teeple**, Board President (814)349-8276, [mongopawn44@hotmail.com](mailto:mongopawn44@hotmail.com).

The following individual is authorized to **VIEW AND TRANSFER** any and all funds:

**Matt Wagner**, Treasurer (570)850-3981, [mcwagner.mcw@gmail.com](mailto:mcwagner.mcw@gmail.com)

### **Standing Committees**

Board members agreed to serve on the following committees;

*Archives & Collections* – Matt, Phyllis  
*DEW* – Bruce, Mike, Darren, Eli  
*Finance* – Dan, Bruce, Jeff, Mike, Kathy, Matt, Mary Kay  
*Fundraising* – Lonnie Hill  
*Membership* – Bruce, Louise, Kathy, Matt, Barb, Mary Kay  
*Outreach* – Bruce, Louise, Kathy, Matt, Barb, Eli, Darren, Mike

### **Ad Hoc Committee**

#### **Nominations**

Matt, Bruce, Dan and Elaine agreed to serve on this committee.  
Bruce will also ask Kim Ranck to serve.

Bruce will ask Elaine to send the latest membership list to all Board members.

Bruce will also send everyone the remaining length of Board members' terms of office.

### **Report from Financial and Programming Coordinator**

Dan reported that our stand at Christkindl yielded \$1,032. Matt added that he will see about getting ornaments at wholesale price for next year.

Our newest *Heritage* book costs \$4,950. With 432 books published, each book costs \$11.46.

Dan is still waiting to hear from A-1 about a new security system at DEW.

Dan reported that he hasn't received any responses from Harrisburg about the TODS signs.

Once he receives the latest bank statements, Dan will submit our records to Brubaker's Mark Lazarus for our annual audit. Mark will also work on our 990 IRS form.

### **Other Business**

- Mike suggested that we consider replacing the large sign at the end of the DEW lane and include a general solicitation, such as posting a QR code, for donations.
- He will also continue looking for the 1916 survey of DEW before recommending the services of a surveyor.
- Mike will check with Lloyd Zimmerman about planting the wildflower seed at DEW.
- Kathy and Louise agreed to act on his suggestion and compile a new orientation binder containing essential documents: Articles of Confederation, By-laws, the previous year's minutes, UCHS properties, etc.
- The group agreed with Mike's recommendation to distribute updated membership lists at every Board meeting.
- Kathy will ask the Outreach Committee to investigate sponsoring a county-wide photography contest held at the DEW House.
- On a motion by Barb and Eli, the Board agreed to honor Bill Clemons by annually awarding \$500 over the next three years to outstanding SUN-Tech seniors majoring in metalworking.
- Bruce and Matt reported that Mifflinburg High School students have responded enthusiastically to the M-Power program, focusing on researching local history and giving a program at the Elias Center later this spring.
- Bruce also noted that over 20 students at Mid-West Middle School and five from the high school are participating in the annual National History Day competition. Barb and Dan indicated interest in becoming judges at the regional and state levels.
- Matt announced that the Archives and Collections Committee will meet next week. The committee will investigate several payment options to digitize the Oral Traditions tape collection. Kathy suggested gathering sponsors from descendants and businesses. Barb also mentioned a plug on the local radio stations. Mike added that NPR's Story Corps also gives grants for these sorts of projects.
- At Eli's prompting, Kathy will ask LHS student, Sarah Mahoney, to serve as a teen representative on the Board. Bruce will check with Mifflinburg, and Dan will see about students from White Deer who attend Milton High School. He will also see about having a Board meeting at the White Deer Train Station.

### **Meeting Dates for 2020**

The Board agreed to meet on **10 March (6:30 p.m. at the UCGC). Other dates are 12 May, 14 July, 8 September, and 10 November, with times and location to be determined. UCGC is now reserved for all dates, but we can cancel any of them if we give sufficient notice.**

On a motion by Barb and Eli, the Board agreed to adjourn at 8:25 p.m.