

Union County Historical Society
Exploring Union County's Past to Inform the Present and Future
Board Meeting
September 12, 2023
MINUTES

Call to Order and Attendance

- Board meeting called to order at 4:00 p.m.
- Present: Bruce Teeple, Bill Brobst, Phyllis Dyer, Matt Wagner, Mike Molesevich, Christine Sperling, Bethany Slear, Darren Rhyne. Absent: Barb Franck, Susan Rapp

Guests

- Della Hutchinson, Bill Ledgerwood, Sarajane Snyder

Arts Council proposal

- Della discussed the terms of the Rental Agreement with the Lewisburg Arts Council. The LAC prefers a 3-year agreement rather than a 5-year agreement.
- Also suggested a 60-day notice of agreement termination.
- Della requested a floor plan of the Annex including labels.
- LAC will be given two sets of keys to the Water Street facility; will inform UCHS of the names of those they designate to have keys.
- Della will compose a Memorandum of Understanding to go with the Rental Agreement.

Discussion - Various Business Items

- Bill discussed the issue of flooding at the downtown property; 1st floor is prone to flooding.
- Sarajane Snyder discussed a proposal to rent space in the Market Street house for a bookstore (Mondragon) and possibility of a café. Email: sarajanesnyder@gmail.com

Minutes from July 25 Meeting

- Motion by Bill / Christine to approve Minutes - Passed without objection

Financial Report and Investments - Phyllis

- Phyllis provided her Treasurer's Report.
- Phyllis requested that all invoices be given to her or scan invoice and email to her.
- Phyllis will get an updated Tax Form to A1 Lock & Key.
- Discussion regarding the Money Market Account. Motion by Bill / Mike to approve the transfer of _____ from the SCB Checking Account to the Money Market Account Passed without objection.
- Discussion regarding the disposition of deposits derived from sales of Tom Rich's Railroad Book. Motion by Mike / Christine to have the monies deposited _____

DEW Facilities Report - Mike & Bruce

- Suggestion for anyone stopping by the house to take a moment and run the outside spigot near the Corn Crib.
- Tri County Water recently serviced the purification / filter system.
- The batteries in the security system have been changed.
- Mike suggested it might be time to have some of the trees trimmed around the house.

Downtown Property Facilities Report - Mike & Bruce

- The present security system is not compatible with our phone system. A1 Lock & Key will have to update.

- Air Management is the company that designed the HVAC System. An appointment will be scheduled with them to service the boilers.
- Will use the electric baseboard radiators for now.
- Bruce asked about the efficiency of the current HVAC system. (Not sure how this was answered).
- Refuse pick up will occur on Thursdays.
- Phyllis asked about a possible roof leak in the Annex. Mike suspects the leak is from the HVAC system in the attic. This will be investigated when Air Management make their service call.
- Mike made a presentation regarding the renovation of the restrooms to be ADA compliant. He provided a design plan prepared by LAC Architects & Design, Inc.
- Mike suggested that we might want to hire a part-time maintenance person for the Downtown Property.

Other Business Items

- Mike suggested a “Privy Dig” as a possible event / project.
- The UCHS budget support request from the Commissioners is due on Oct. 30. Phyllis and Matt will meet with Commissioners to request financial support for the 2024 budget. They will also ask for \$7,000 to support the acquisition of a new microfilm reader to replace the non-functioning reader in the UCHS office. Additionally, Phyllis and Matt will request if any ARPA monies might be available for UCHS.
- Bill informed the board that he has made a \$1,000 donation toward the cost of a new microfilm reader.
- Mike suggested that we contact Andrew Miller from the Susque. River Valley Visitors Bureau to set up a meeting with the board.
- Matt suggested that we extend an invitation to Sarajane Snyder (Mondragon Books) to be a tenant in the Market Street House. Bill and Mike will come up with a utilities packet to go with a possible rental agreement with Sarajane.
- Bethany asked if we might consider creating a UCHS Christmas ornament to sell at Christkindl Market and during the holiday season. Matt will come up with some ideas for next meeting.
- Bethany is continuing to work with Kathy Swope on transfer of Facebook set up.
- Darren mentioned that the West End Fair will observe its 100th anniversary during 2025 and that UCHS might consider arranging with an author to develop a book on the history of the West End / Union County Fair.

Future Meetings

- Tue, Oct 24, 4:00 p.m. at the Water Street Facility – Board Meeting to review proposed 2024 Budget.
- Tue, Nov 28, 4:00 p.m. at the Water Street Facility – Regular Board Meeting.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted, Matthew Wagner, Secretary